

POTTER COUNTY

COMMISSIONERS' COURT AGENDA

AUGUST 25, 2014

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, AUGUST 25, 2014, AT 9:00 A.M. IN THE POTTER COUNTY COMMISSIONERS' COURTROOM, LOCATED AT 500 S. FILLMORE, ROOM 106, AMARILLO, POTTER COUNTY, TEXAS.

1. **APPROVAL OF MINUTES:** Approval of the minutes from the August 11, 2014, Potter County Commissioners' Court meeting.
2. **BUDGET AMENDMENTS:** To consider and act upon the approval of budget amendments for the current fiscal year. [Hood]
3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of August 6, 2014, through August 19, 2014. [Hood]
4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
5. **HUMAN RESOURCES/COUNTY AUDITOR – PAYROLL ACCOUNTING PERIOD ADJUSTMENT:** To hear and act upon a recommendation by Human Resources/County Auditor to adjust the payroll accounting period, without changing the existing pay dates. [Holland, Hood]
6. **TREASURER'S REPORT:** To recognize the monthly treasurer's report. [Jennings]
7. **TAX OFFICE-SELL OF PROPERTY:** To consider and act upon a request from the Tax Assessor/Collector to sell a piece of property located at 1000 FM 1912 as a private sale. [Aylor]
8. **AMARILLO-POTTER EVENTS VENUE DISTRICT – PRESENTATION OF BUDGET:** Presentation and consideration of the proposed 2014-2015 budget of the Venue District. [Bonner]

- 9. BUDGET AND TAX RATE FOR FISCAL YEAR 2014- 2015:**

 - A. To conduct a public hearing on the proposed budget for Fiscal Year 2014- 2015, and make any appropriate changes in the proposed budget.
 - B. At the conclusion of the public hearing, to adopt the final budget for Fiscal Year 2014- 2015 and budgets for the Potter County Special funds.
 - C. After adoption of the budget, to recommend a proposed tax rate for M&O and Debt Service for Fiscal Year 2014-2015; to confirm dates for two public hearings on the tax rate; and to confirm a date for a final vote adopting a tax rate. [Kemp]
- 10. CHILDCARE CANCER AWARENESS MONTH – RESOLUTION:** To consider and act upon adopting a resolution recognizing September as Childhood Cancer Awareness Month. [Kemp]
- 11. COUNTY CLERK - RECORDS ARCHIVE PLAN:** To consider and act upon adopting the County Clerk Archive Plan for the 2014-2015 annual budget. [Smith]
- 12. HAIL DAMAGE PROJECT:** To consider and act upon approving the expenditure of \$33,000.00 with Talon LPE for the replacement of flooring at the County Extension Office utilizing the Buyboard Job Order Contract #2012 Area I - TAL. Funds to be used from the hail claim reimbursement and the rest to be determined. [Harder, Head]
- 13. EQUIPMENT PURCHASE:** To consider and act upon the following:

 - a. The purchase of a tractor from Western Equipment in the amount of \$28,885.17 utilizing contract # TXMAS-7-51V050. [Harder, Cumpston]
 - b. The purchase of a tar kettle from Roofmaster Products Company in the amount of \$5,527.45. [Harder, Cumpston]
 - c. The purchase of two cisco routers from CDW-G in the amount of \$20,520.42 from contract # DIR-SDD-1381. [Harder, Patrick]
- 14. SURPLUS PROPERTY AUCTION:** To consider and act upon approving the attached list of surplus property items that are no longer useable to be sold at auction. [Harder]
- 15. POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
- 16. CONTRACT RENEWAL:** To consider and act upon renewing the County Courthouse Chiller Maintenance Contract with Carrier Commercial Service for an additional year utilizing TIPS Agreement #02032212. [Harder, Head]
- 17. EMPLOYMENT ITEMS:** To consider and act upon the following employment item:

 - A. FACILITIES MAINTENANCE:** The termination of Rose Marie Chorn, Custodian I, effective 8/13/14.

18. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
19. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
20. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
21. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN EITHER OF THE FOLLOWING OFFICES. THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT'S OFFICE.

ARTHUR WARE
POTTER COUNTY JUDGE